



REGULAR BOARD MEETING
WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT
GOVERNING BOARD
WEDNESDAY, May 5th, 2010
5:30 P.M. – Mohave High School

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed one week prior to the meeting date. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routing will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney who may participate by speakerphone.

NOTE: The Governing Board may consider any item on this agenda in any order and at any time during this meeting.

CALL TO ORDER

Mr. Duranceau called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Duranceau led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Alan Callner
Tom Duranceau
James Gray
Richard Lamb
Jack Pozenel
Rosemarie LeFebvre

Randy Hartless
Dr. Pamela Meyers

Others Present:

Superintendent Betsy Parker
Amy West
Annette Bunch
Shawna Schneikart
Terrie Mohn

CALL TO THE PUBLIC

We will now have open call to the public for citizens wishing to address the Governing Board regarding items on this agenda, or other issues within their jurisdiction. Anyone wishing to address the Board must complete a Request to Address Governing Board Form and give it to the Recording Secretary prior to the start of the meeting. Your comments must be limited to three (3) minutes or less. The President shall be responsible for recognizing speakers, maintaining proper order, and adherence to any time limit set.

The Governing Board shall not hear personal complaints against school personnel or any person connected with the school system unless other procedures provided by the Board for disposition of legitimate complaints involving individuals have been followed.

The Governing Board meeting is subject to the Arizona Open Meeting Law. The Board will not respond to comments or presentations made in the Call to the Public. At the conclusion of the open call to the public, individual members of the Board may respond to criticism made by those who have addressed them, may ask staff to review a matter, or may ask that a matter be put on a future agenda.

Undue interruption or other interference with the orderly conduct of a meeting of the Governing Board will not be permitted.

AGENDA MODIFICATIONS:

NONE

WAIVER MOTION-

Board Member Meyers made the motion to waive the reading in full and Mr. Lamb seconded the motion.

SUPERINTENDENT'S CURRENT EVENT REPORT:

Operations

I think the most important thing we have accomplished lately is the walk through of school sites to put some numbers on projects. The visit to KHS and LHHS really brought out some good ideas and generated lots of possibilities for construction projects to be earmarked by the various schools for next year. As the CTE directors gather information they will be able to prioritize the use of their funds for future building projects. The construction consultants can provide some solid numbers to attach to project costs. We are finished at two sites. I have my year end reviews scheduled at each of the campus sites. They will be completed by the 14th of this month. In these reviews we will discuss the Emerging Programs Rubrics and where the various CTE programs need to be one year from now. Some are in great shape; others need to reach further

for their goals. The good thing about these meetings is we will have the accountability model in front of everyone for setting program goals for next year.

The website is still a work in progress. We will have Face book and Twitter links. There will be a news letter box created. We need clear pictures with good resolutions for the high school mascots. I am taking pictures of Rosie and Jack tonight.

Community

I am scheduled to speak at two Lake Havasu Rotary clubs this month. Debbie attended two meetings for me also in the last month. She went to the Bullhead Economic Development breakfast and attended a meeting in Kingman with the Green Energy Education Stakeholders. The radio show I did with Pam went well. I gave a report to the Local Workforce Investment Board at MCC in Lake Havasu which was well received also. I met with the COYOTE director and am pursuing being a sponsor for a JTED student if he or she will receive workforce credit from their high school. Ideally it would be great to sponsor one student from each of our partner schools because both counties are involved.

Finance

This begins our month of no funds being issued. When we come to my financial report you will note that the tax money and the state aid have stopped. We have to have our expenses encumbered by June and actually paid out by August. Debbie and I are working on this so we can get the budget ready. I will be asking you to approve the budget in July and have a work session for the budget at our June meeting. I continue to recommend to pre pay as many bills as possible.

Academics

Tonight we will recognize all the students who will compete at the national levels for the CTSO competitions. As I mentioned in previous weekly reports being a judge and watching those competitions has been a great experience.

The required CTE assessments are being conducted at all campuses and the results sent in to the state. I think it is important for the board to realize that our CTE students are tested on their competency levels and have a greater degree of accountability than the English classes or the music classes for example.

Amy and Rosie continue to prepare for summer sessions for their students at the MCC sites. We are also trying to get a program going for the fall where we will recognize greater funding for sending the students to MCC for what we will designate as Central Programs.

WOW AWARD

Superintendent Parker handed out framed certificates to CTE Director's Amy West and Shawna Schneikart for their students that are going to Nationals.

Board Member LeFebvre introduced Mr. Gary Terrell who presented a great powerpoint on artwork created by his students for the DVD case cover of the video yearbooks. He stated that the administration at his school will determine the winner of the cover. Mr. Terrell also played some very creative video commercials that his students created for the school blood drive.

BOARD MEMBERS' REPORTS ON CURRENT EVENTS

Board Member Meyers was pleased to report that the radio show and Rotary meeting that she and Supt. Parker did was a great success. Board Member Meyers also reported that she was the guest speaker at Kamp Girl Power in Kingman and had a great time motivating the young women who attended. She also accepted a \$300.00 check on WAVE's behalf as a donation.

Board Member LeFebvre introduced her assistant Terrie Mohn and reported on her meeting with the Chef and counselors at MCC for dual enrollment.

Board Member Lamb reported having a great turnout for the FFA Banquet and also reported that for Teacher Appreciation Week, FCCLA made Indian tacos for the staff.

Board Chairman Duranceau reported on attending Arizona Town Hall in Tucson and felt that there was a good, diverse turn out and was very productive.

Board Member Callner stated that he met with Mr. Sockwell.

ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA

No items were requested to be withdrawn from the consent agenda.

CONSENT AGENDA:

1. Approve WAVE District operating expense vouchers #9018 & #9019.

#9018-

ASBA Delegate Assembly	200.00
Brd. Member travel (Hartless) -	91.67
Chase Revolving -	237.71
Betsy-travel	393.99

#9019

AT&T 3/13-4/12	179.29
ASBA Dues May Dues	263.20
AASBO Class	175.00

2. Discussion and possible action to approve the minutes of the April 7th, 2010 Regular Board Meeting of the Western Arizona Vocational Education District.

ITEMS PULLED FROM THE CONSENT AGENDA-

MOTION: Board Member LeFebvre made a motion to approve the items on the Consent Agenda to include vouchers and April 7th board meeting minutes. Board Member Meyers seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

OLD BUSINESS-

3. Discussion of Voting/Election Fee Schedule updates.

Superintendent Parker discussed visiting with County School Superintendent Mike File and Mohave County Supervisor Gary Watson to discuss our JTED's voting/election fee schedule. Mrs. Parker shared the language of Arizona Revised Statute 15-406 stating that the County School Superintendent shall contract with the board of supervisors for holding regular school district elections. The contracted cost of such school elections shall be a charge against the county school superintendent who shall prorate such costs to the districts. After discussing this statute, Mr. Gary Watson referred Mr. File to set the fee for WAVE District. We are looking at approximately .30 cents a voter.

MOTION: No motion. Information only due to the fact that this agenda item was pulled from the Board of Supervisors Meeting.

4. Financial Report

Superintendent Parker went over the current budget spreadsheet. Mrs. Parker reminded the members of the board that will not be receiving state aid for April, May, and June but that she feels our budget has the capacity for the third distribution of funds to the schools. Mrs. Parker gave a brief overview to the board members on suggestions for the third distribution of funds and will move forth with getting that payment out to the districts after a decision is made later on in tonight's agenda (Item #6). Mrs. Parker also went over several of pre paid services that will be encumbered and paid by June 30, 2010.

5. Request to Increase Amount of Revolving Fund.

Superintendent Parker stated that CHASE Bank has denied the district a credit card because we have not been an established business for very long. Since the district cannot obtain a credit card at this time, Mrs. Parker has requested the board to approve an increase of \$1000.00 to the districts existing revolving fund. This is an increase to accommodate charging rooms and food for travel as needed. This will make the total revolving fund balance \$2000.00.

MOTION: Board Vice Chairman Hartless made a motion to approve the increase of \$1000.00 to the existing revolving fund account. Board Member Pozenel seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

6. Third Distribution/Expenditure to the Partner Schools.

Superintendent Parker stated that she emailed out the document she prepared with ideas on this 3rd disbursement in her weekly report prior to the board meeting so that the board would have time to study it and come prepared with any questions or other suggestions at the board meeting. At this point in time all of the CTE directors have identified some future funding projects. All of them would have significant financial impact and would greatly enhance or change programs. In some cases, a teacher might be added or classroom assistants. The directors are experiencing a “wait and see” mode at this time because of the May 18th Prop 100 vote. Districts are under a lot of pressure regarding their budgets and their staffing needs.

After Superintendent Parker met with the CTE Directors, the directors feel that this third round of funding should be based on the ADM totals again. Mrs. Parker suggested that based on membership data the district can give \$600.00 per student in JTED CTE courses. Mrs. Parker stated that she would like to make an additional suggestion that the ADM model be a part of the distribution but would also like to give a certain amount toward the CTSO student counts. The Career and Technical Student Organizations are the driving force behind the competitions that so well prepare the students for life. Mrs. Parker thinks the schools with active CTSO memberships should be rewarded. Mrs. Parker suggests that if the board wants to encourage these clubs, the board could give a set amount, say \$1,000 per each CTSO that is currently in existence. This could total up to \$5,000 per school. Mrs. Parker also made some suggestions regarding this payment be used towards sending students to Nationals for competition. It would be Mrs. Parker’s hope that this would encourage the schools that do not have active chapters to become more active next year.

There was much discussion in regards to the CTSO’s and the requirements of what constitutes an active chapter. The CTE Directors in the audience were able to clarify any questions the board members had.

MOTION: Board Member Gray made a motion to approve the expenditures and payment ideas on page 3(will attach). Board Member Hartless seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, and Pozenel. NAYES: Meyers.

MOTION CARRIED

Page 3 from motion above:

You had asked for a listing regarding choices for the third round of payments.

Give \$300.00 to every student going to national CTSO competitions. I anticipate there will be 10-20 students between Lake Havasu High and Kingman High.

Based on membership data give \$600.00 for every student in CTE/JTED. Those figures follow:

Lake Havasu	228 students	\$136,800.	
Kingman	262 students	\$157,200.	
Mohave High	103 students	\$61,800.	
River Valley	72 students	\$ 43,200.	
Parker	39 students	\$23,400.	
TOTAL	\$422,400.		\$422,400.
Sponsor for COYOTE summer program			\$6,000 (maximum)
15 CTSO's at \$1,000 each (must be active)			\$15,000.
20 students/sponsors at \$300.00 each for Nationals			<u>\$ 6,000.</u>
			\$449,400.00

7. Preconstruction Consultant Fee for CORE Construction.

Superintendent Parker stated that she is working with CORE Construction on doing preliminary walkthroughs at each of the Partner High Schools. Partner Schools will establish lists of possible projects and get general cost estimates and timelines. CORE will be assisting in helping the schools with this task. Mrs. Parker is expecting by October of 2010 that the partner superintendents and CTE Directors will have construction plans and cost estimates.

MOTION: Board Member Callner made a motion to approve beginning consultation for future projects. Board Member Pozenel seconded the motion.

VOTE: A vote was taken on the motion. AYES: Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: Duranceau

MOTION CARRIED

8. Discussion and possible action on COYOTE Summer Work Study Program.

Superintendent Parker informed the governing board that the COYOTE youth program is active in both Mohave and La Paz counties. Mrs. Parker would like to sponsor a student in each county. The cost is \$2000.00 per student. Mrs. Parker would like to only approve students that or will be enrolled in a JTED class at their high school and will receive .5 credit from their high school. There was some discussion about concerns with spending the money and it be perceived as a gift of public funds. Mrs. Parker stated that she will call the attorney and auditors to get clarification before sponsoring.

MOTION: Board Member Meyers made a motion to approve sponsoring a student from each county but has concerns about gift of public funds and would like Superintendent Parker to investigate prior to sponsoring. Board Member Lefebvre seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

9. Discussion and possible action on Work Agreement for Deborah Keller.

Superintendent Parker stated that Mrs. Keller continues to be an important asset to the district and has met all of her expectations for her job description. Mrs. Parker stated that she is recommending Mrs. Keller be issued a work agreement for 2010-2011 with the same health and vacation benefits in addition be granted 3 personal leave days per year. Mrs. Parker reminded the governing board members that there are no buy back or payout options at this time.

MOTION: Board Member LeFebvre made a motion to approve issuing the existing work agreement in place for 2009-2010 for the 2010-2011 school year as well as adding the 3 personal days. Board Member Meyers seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

10. Discussion and action on Contract and Evaluation for Superintendent Betsy Parker.

MOTION: Board Member Callner made a motion to move to Executive Session to discuss Superintendent's evaluation and contract. Board Member Lamb seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

Superintendent Parker was asked to leave the room for a few minutes while board members discussed the evaluation and contract.

MOTION: Board Member LeFebvre made a motion to adjourn Executive Session and reconvene to regular open session to discuss Superintendent's evaluation and contract. Board Member Lamb seconded the motion.

MOTION: Board Vice Chairman Hartless made a motion to renew Superintendent Parkers contract for a 2 year term at the salary of \$80,000.00 annually plus splitting her 22 leave days into 18 vacation and 4 personal leave days. Mrs. Parker will also be given a car allowance of 450.00 for deferred payment and will continue to receive mileage reimbursement. Board Member Meyers seconded the motion.

VOTE: A vote was taken on the motion. AYES: Duranceau, Gray, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None.

MOTION CARRIED

ADJOURNMENT

Board Member LeFebvre made a motion to adjourn the meeting and Board Member Pozenel seconded the motion. Chairman Duranceau declared the meeting adjourned.

Dated this 5th day of May 2010
Debbie Keller, Recording Secretary

Thomas L. Duranceau, Board Chairman

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Annette Bunch at (928) 753-9141, ext. 4694 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.