



**REGULAR BOARD MEETING  
WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT  
GOVERNING BOARD  
WEDNESDAY, June 2nd, 2010**

5:30 P.M. – Lake Havasu Chamber of Commerce Building

**MINUTES**

**NOTE:** The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed one week prior to the meeting date. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routing will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

**NOTE:** The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney who may participate by speakerphone.

**NOTE:** The Governing Board may consider any item on this agenda in any order and at any time during this meeting.

**CALL TO ORDER**

Mr. Duranceau called the meeting to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Duranceau led the Pledge of Allegiance.

**ROLL CALL**

**Board Members Present:**  
Alan Callner- via telephone  
Tom Duranceau  
James Gray- excused absence  
Richard Lamb  
Jack Pozenel  
Rosemarie LeFebvre

Randy Hartless- via telephone  
Dr. Pamela Meyers- via telephone

**Others Present:**

Superintendent Betsy Parker  
Shawna Schneikart  
Debbie Keller  
Jackie Leatherman

**CALL TO THE PUBLIC**

We will now have open call to the public for citizens wishing to address the Governing Board regarding items on this agenda, or other issues within their jurisdiction. Anyone wishing to address the Board must complete a Request to Address Governing Board Form and give it to the Recording Secretary prior to the start of the meeting. Your comments must be limited to three (3) minutes or less. The President shall be responsible for recognizing speakers, maintaining proper order, and adherence to any time limit set.

The Governing Board shall not hear personal complaints against school personnel or any person connected with the school system unless other procedures provided by the Board for disposition of legitimate complaints involving individuals have been followed.

The Governing Board meeting is subject to the Arizona Open Meeting Law. The Board will not respond to comments or presentations made in the Call to the Public. At the conclusion of the open call to the public, individual members of the Board may respond to criticism made by those who have addressed them, may ask staff to review a matter, or may ask that a matter be put on a future agenda.

Undue interruption or other interference with the orderly conduct of a meeting of the Governing Board will not be permitted.

**AGENDA MODIFICATIONS:**

NONE

**WAIVER MOTION-**

Board Member Hartless made the motion to waive the reading in full and Mrs. LeFebvre seconded the motion.

**SUPERINTENDENT'S CURRENT EVENT REPORT:**

Operations

We completed the final walk through for pre-construction estimates on Tuesday 5/25 in Parker. With the holiday weekend I expect to have the project scope and costs by June 10. The yearend reviews went very well with all the superintendents. I have some different goals which I will compose for you to begin the school year. At each campus I will be working with someone in a different capacity. One of the challenges will be to touch base with the various principals more often, especially at two locations. The emerging program rubric really hit home with the principals, particularly as they plan for CTSO's. I am taking it upon myself to push this harder with the principals in some instances.

### Community

The two Lake Havasu Rotary presentations were well received. They asked very good questions and are anxious to participate as business leaders. On June 9<sup>th</sup> I have a youth council teleconference. The COYOTE sponsorship has been approved by both the auditors and the lawyers so I feel this will be huge in getting our name out there. It blends perfectly with the work based learning guidelines from the JTED state ADE requirements. I attended three awards ceremonies and a graduation. It was very nice to be included in these activities.

### Finance

As we will discuss when it comes to the budget our capacity has increased because we have gained students. You can see we had some minimal deposits. I believe June will have no cash coming in. We can carry over 4% of our Maintenance and Operation funds but we can move the remainder into the unrestricted capital line. You will also see the same list of pre-payments which were also approved by the auditors. Unfortunately the auditing firm did not finish the financial report so I will have to share that at the next meeting. Also, remember tonight we will have to set a date for a preliminary budget workshop as we have to post it 10 days BEFORE the July meeting.

### Academics

I sent you an example of the Skill Standards Attainment that the students receive who take the CTE assessments. I think this document gives you a clear example of what the students are tested on in the various competencies. The certificates will list only those skills the student has acquired. I think it is a marvelous example of what our kids can leave with. What a great item to include with a resume and take to a job interview. I saw the certificates for culinary arts, drafting, and woodworking but they have them in every discipline we test. What a good idea that ADE put into place. These are the results of the testing I reported about last month.

Summer sessions are a go for MCC. I attended the parent night for the KHS welding classes. We will begin with Math for Welders. Bullhead campus will offer Culinary 2. We have tentative plans in place for students in the fall for KHS, MHS, and RVHS.

On Tuesday June 1 I met with Jac Heiss who came to our office. We worked on the Governing Board workshop in July. We also spent time discussing central programs and JTED challenges. He will help me with figuring out a way to count our students correctly for classes that are held at our community colleges.

### **WOW AWARD**

No WOW awards for the month of June

**BOARD MEMBERS' REPORTS ON CURRENT EVENTS**

Board Member LeFebvre was happy to report that 6 students are currently enrolled in the Culinary Arts summer program at Mohave Community College.

Board Member Lamb reported he is waiting on the auto shade structure and should be getting a shipping date for the materials soon.

Board Chairman Duranceau reported on attending the Woodworking Program Awards Ceremony at Kingman High School as well as the CTE Awards program where our WAVE graduation cords were given out. Mr. Duranceau happily reported on the many number of improvements he was able to see while at the high school. Our JTED dollars at work.

Board Member Pozenel stated that he attended the Intro to Business class at Kingman High School to do an entrepreneurship presentation. Mr. Pozenel was asked to be their business liaison for review in the fall. Mr. Pozenel also announced that he was recently elected to the Planning and Zoning Commission.

**ITEMS TO BE WITHDRAWN FROM THE CONSENT AGENDA**

No items were requested to be withdrawn from the consent agenda.

**CONSENT AGENDA:**

1. Approve WAVE District operating expense vouchers #9025 and Payroll Vouchers 1-7.
2. Discussion and possible action to approve the minutes of the June 2nd, 2010 Regular Board Meeting of the Western Arizona Vocational Education District and the Budget Workshop on June 23, 2010.

**ITEMS PULLED FROM THE CONSENT AGENDA-**

**MOTION:** Board Member Lamb made a motion to approve the items on the Consent Agenda to include vouchers and May 5th board meeting minutes. Board Member Pozenel seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

**OLD BUSINESS-**

**3. Discussion and possible action for the third distribution/expenditures to Partner Schools & CTSO's.**

Superintendent Parker informed the governing board that the payment ideas had not changed from the discussion at last month's meeting. She reviewed the student numbers again and informed everyone that there was a slight increase of students for Mohave High School and River Valley High School after some reconciliation of reports. Superintendent Parker stated that the membership number is 715 and her recommendation is to give the Partner Schools \$600.00 per student for a total of \$429,000.00. Mrs. Parker also reviewed the CTSO payments and the payment to assist students/staff going to Nationals. The total payment including ADM to be paid to the Partner Schools is \$441,700.00

**MOTION:** Board Member Meyers made a motion to approve payment of \$441,700 to the Partner Schools. Board Member Callner seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

**4. Financial Report**

Superintendent Parker went over the current budget spreadsheet. Mrs. Parker reviewed the spreadsheet of pre paid Items and pointed out that there was a slight change and decrease of total amount due to the AASBO dues were included in a conference that was all ready paid for. Mrs. Parker went over the latest APOR Report and discussed page 4 where it lists the Equalization Assistance and State Aid payment adjustments.

**MOTION:** None- Information only.

**5. Request to Adjourn to a Public Hearing for Budget Discussion.**

**MOTION:** Board Member Pozenel made a motion to adjourn to a public hearing for budget discussion. Board Member LeFebvre seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

**6. Public Meeting Regarding the Budget Revision.**

Superintendent Parker stated that the district is revising the budget upwards due to an increase of students. The district is adding 142.89 students. Mrs. Parker stated that this will not increase the

amount of money that is currently in the budget but it does increase our capacity to budget for next year (2010-2011). The increase in budget capacity is in Maintenance and Operation Funds as well as a slight increase in Soft Capital as per formula on budget worksheets. Superintendent Parker asked if there were any questions from the board members and the two members of the public. There were no questions, so Mrs. Parker stated that the board would need to make a motion to adjourn the public meeting and to reconvene the regular governing board meeting.

**7. Adjourn Public Meeting.**

**MOTION:** Board Member Meyers made a motion to adjourn the public meeting and reconvene the regular governing board meeting. Board Member Lamb seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

**8. Approve Revised Budget.**

**MOTION:** Board Member LeFebvre made a motion to approve the revised budget as discussed. Board Member Pozenel seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

**9. Discussion of date to hold Budget Public Workshop.**

Superintendent Parker informed the members of the Governing Board that the District's budget must be posted for public viewing 10 calendar days before the July 7<sup>th</sup> Regular Governing Board Meeting. The Proposed Budget will be posted on our website and at our office. Mrs. Parker also stated that she will send a copy of the proposed budget to the partner district offices as well. Mrs. Parker and the members of the board discussed possible dates for scheduling this workshop. It was decided that the Budget Workshop be held at the WAVE District Office on June 23, 2010 at 5:30 P.M.

**MOTION:** Board Member LeFebvre made a motion to approve scheduling the Budget Workshop on June 23, 2010 at the WAVE District Office at 5:30 P.M. Board Member Lamb seconded the motion.

**VOTE:** A vote was taken on the motion. AYES: Duranceau, Hartless, Lamb, LeFebvre, Callner, Meyers, and Pozenel. NAYES: None. ABSENT: Gray

**MOTION CARRIED**

### **10. CORE Construction Walk Through Report.**

Superintendent Parker stated that she has walked all of the 5 campuses with CORE. All of the efforts went extremely well and were well received by all of the Administrators. The Districts will now need to prioritize and decide which projects they will want to bid out. Mrs. Parker verbally went over the pre construction possibilities with the board and indicated that the district should be receiving a formal write up from CORE in the next 5 to 6 days. Board Member Meyers asked about completion dates and times. Mrs. Parker answered that we should have a better idea after we receive the information from CORE. Board Chairman Duranceau thanked the board and Superintendent Parker on moving forth with this and he is very excited to see these pre construction ideas being implemented.

**MOTION:** None- Information Only

### **11. First Reading of New Policy Revisions from ASBA.**

The policy revisions were sent electronically to all members of the Governing Board prior to the board meeting for review. Superintendent Parker stated the policy revisions have to do with qualifications and duties of the Superintendent, personnel policies and discipline of students and staff. Board Member LeFebvre discussed the implication of the discipline policies as it pertains to Special Ed Students. The policy revisions will be placed on next month's board meeting for the second reading and approval.

**MOTION: None**

### **12. Future Agenda Items.**

Superintendent Parker indicated that the Budget Workshop will have all ready taken place for the Proposed 2010-2011 Budget, therefore, we will need to adopt the budget at the July 7<sup>th</sup> board meeting. Other agenda items will be the second reading and approval of the revised policies, and CORE project review/results. The July 7<sup>th</sup> board meeting will be held in Parker at Arizona Western College.

### **ADJOURNMENT**

Board Vice Chairman Hartless made a motion to adjourn the meeting and Board Member Pozenel seconded the motion. Chairman Duranceau declared the meeting adjourned.

Dated this 2nd day of June 2010

Debbie Keller, Recording Secretary

Thomas L. Duranceau, Board Chairman

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Deborah Keller at (928) 753-0947 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.