



## MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

## WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

**WEDNESDAY, JUNE 3<sup>RD</sup>, 2020**

**5:30 P.M. – REGULAR BOARD MEETING**

**Telephonic Only**

**Public access: 1-800-920-7487 Code: 38797721#**

## MINUTES

**NOTE:** The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

**NOTE:** The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.  
*IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

## CALL TO ORDER

Board Chair Heredia called the meeting to order at 5:30 p.m.

## PLEDGE OF ALLEGIANCE

Board Chair Heredia led the Pledge of Allegiance.

## ROLL CALL

**Board Members Present: (all telephonic)**

Sarah Hall

Tom Duranceau

Armando Heredia

Jim Cave

Jon Moss

Rosemarie LeFebvre

**Others present:** Superintendent West, Beverly Goolsby, Tony Mallinger, Marsha Becker, Gina Covert, and Kim Santangelo.

## CALL TO THE PUBLIC

None.

**AGENDA MODIFICATIONS**

None.

**WAIVER MOTION:**

**Motion:** Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Cave, Duranceau, Moss, Heredia, Hall. NAYES: None. **MOTION CARRIED.**

**SUPERINTENDENTS REPORT**

Superintendent West reviewed her monthly events to include district operations, limited travel and legislative updates. Superintendent also thanked the WAVE employees and partner districts for their continued collaboration and motivation in these unforeseen times.

**WAVE OUTSTANDING WORK AWARD**

No award was announced since schools are closed.

**CTE DIRECTOR REPORTS**

As included in the Board packet.

**GOVERNING BOARD MEMBER REPORTS**

Board Member Duranceau appreciates all the partner district monthly reports. Thanked Carol Gunnerson for all her years of dedication to WAVE/students and wishes her well in retirement.

Board Member Cave also thanked Ms. Gunnerson. He is traveling to Colorado City to discuss their interest in participation in CTED with WAVE.

Board Member Moss concurred and welcomed Ms. Gunnerson replacement to Cassie Vroegh.

Board Chair Heredia attended the virtual ASBA summer leadership conference. It was a different experience but it worked well and he will attend the next one as well.

**ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

None.

**CONSENT AGENDA**

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the May 6<sup>th</sup>, 2020 Regular Board Meeting.**

**Motion:** Board Member LeFebvre made a motion to approve the consent agenda as presented. Board Member Moss seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

**OLD BUSINESS**

- 3. Discussion and possible action on CTED business rules issues being discussed with Arizona Department of Education.**

Supt. West presented the most up to date information. Last month, she indicated that several CTED pre-paid legal teams were working on a letter to submit to ADE relating to the business rule items we still have concerns about. We have one draft letter for review at this time.

On May 22, our CTED group chair met with ADE staff who were hoping we would settle on the rules as presented. Our representative indicated we were still not in agreement and noted we were working with legal counsel as we were previously told we should pursue if not in agreement. The dilemma is we are at the end of the year and we have been working under the issued rules (even though we never agreed) due to the logistics of the system. At this point, we will bring our legal opinion back to ADE and try to reach a consensus for business rules going into 20-21.

Mr. Durancea indicated he would like to see the draft letter and that flexibility is needed now more than ever. He indicated that it is important for us to at least be on record as to why we do not agree with the rules presented.

**4. Discussion and possible action on items relating to school closures and COVID19 pandemic related issues.**

The Superintendent apprised the Board of several items. She discussed the Roadmap for Reopening Schools that was presented by ADE. Along with this, she discussed possible budget uncertainties and increased costs due to COVID19. Increased costs are due to such things as extended time frames for students to get their certifications, purchasing protective equipment and increased cleaning schedules. Some budget relief may come from the federal CARES Act funding. Superintendent West explained how the funds have been allocated to date. CTEDs were told we qualified for this funding but at this time have not been notified of our allocation or when the application will be available. We have been told they are working on the formula to determine the allocation. ASBA along with other professional organizations are working with ADE and the Governor's Office on school finance issues to protect districts budgets from declining enrollment and to implement flexible attendance requirements that accommodate the multiple learning models that may be needed next year. They are hoping for a special legislative session to address these and other items relating to the pandemic.

**5. Discussion and possible action to approve the District FY20 Final Budget Revision.**

Superintendent West apprised the Board that the final budget revision date had been extended in order to account for any federal stimulus money that may be received. She also updated the Board on our current 915 that is still pending and how that will play in to the budget. The Board directed Superintendent to have the budget meeting on June 24th at 5:30 p.m. to approve the FY20 Final Budget revision and to adopt the FY21 Proposed Budget.

**NEW BUSINESS**

**6. Discussion and possible action on third budget payment to the partner districts.**

Supt. West asked the Board to approve the third payment not to exceed amounts as presented. Supt. West and Mrs. Goolsby will finalize any questions with the partner districts before the payments will be processed. Board Member LeFebvre confirmed with Supt that the 55% salary and benefit cap was met.

**Motion:** Board Member Duranceau made a motion to approve payments to partner districts as listed not to exceed \$761,622.65. Board Member Hall seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

**7. Discussion of business manager's financial report. Information only.**

Mrs. Goolsby presented the current financial report for FY20 including the Student Activity Fund and Central Campus. Board Member LeFebvre asked Mrs. Goolsby if the established budget for Central Campus for FY20 will be sufficient for FY21. Mrs. Goolsby stated there will be additional cleanings weekly due to COVID19 requirements and that increase will be in the FY21 budget.

**8. Discussion and possible action to approve donations to WAVE Central Campus as listed:**

- **\$300 – Lamb of God Lutheran Church LWML Society**

**Motion:** Board Member LeFebvre made a motion to approve the donation to WAVE Central Campus as listed and with the thanks of the Board/District. Board Member Hall seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

**9. Receipts of articles and correspondence. ASBA FY21 Calendar of Events.**

**10. Future agenda items.**

IGA amendments, Charter MOU, Program of Study, updates on COVID19.

**11. Motion to adjourn.**

**Motion:** Board Member LeFebvre made a motion to adjourn the meeting 6:13p.m. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Hall, Duranceau, Heredia, Cave, Moss, LeFebvre. NAYES: None. **MOTION CARRIED.**

**ADJOURNMENT**

**Dated this 3rd day of June 2020.**

**Beverly Goolsby, Board Secretary**

**Armando Heredia, Board Chair**

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.