



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, AUGUST 5th, 2020

5:30 P.M. – REGULAR BOARD MEETING

Telephonic Only

Public access: 1-800-920-7487 Code: 38797721#

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair Heredia called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Heredia led the Pledge of Allegiance.

ROLL CALL

Board Members Present: (all telephonic)

Sarah Hall
Rosemarie LeFebvre
Tom Duranceau
Armando Heredia
Jim Cave
Jon Moss

Others present: Superintendent West, Beverly Goolsby, Tony Mallinger, Marsha Becker, Gina Covert, Ben Groeger, Kim Santangelo, Cassie Vroegh.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

None.

WAIVER MOTION:

Motion: Board Member LeFebvre made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Cave, Duranceau, Moss, Heredia, Hall. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, limited travel and legislative updates. Superintendent introduced our new instructor at Central Campus, Chef Ben Groeger.

WAVE OUTSTANDING WORK AWARD

No award was announced since schools are closed.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

The Board unanimously extended their congratulations to Parker HS Autos remodel completion. Board Member Cave indicated he had talked to Senate President Karen Fann regarding our CTED priorities. Board Member LeFebvre also sent congratulation on the awards earned by CRUHSD Skills USA and Early Childhood FCCLA students. And, Mr. Moss noted that his family watched the reading videos done by the award winning ECE students all summer!

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

1. **Approve WAVE District operating expense vouchers and payroll vouchers.**
2. **Discussion and possible action to approve the minutes of the June 3rd, 2020 Regular Board Meeting, June 24th, 2020 Special Board Meeting, July 9th, 2020 Special Board Meeting and July 16th, 2020 Special Board Meeting.**
3. **Discussion and possible action to approve Superintendent West as the Qualified Evaluator for the 2020-2021 school year.**

Motion: Board Member Duranceau made a motion to approve the consent agenda removing Item #1 for discussion. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

Discussion: The Board had discussion of voucher expenses and how verification is difficult for the Board since meetings are not in person. Discussion was held regarding Superintendent West's mileage claim. Board Member Duranceau encouraged the Superintendent to get her new leased vehicle and understands this has not been a priority with all that is going on. Clarification was provided on how to review vouchers while the meetings are telephonic. Superintendent

and Business Manager assured the Board that all vouchers are available for them to review before all meetings at the district office.

Motion: Board Member Duranceau made a motion to approve Consent Agenda Item #1. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

4. Discussion and possible action on items relating to school closures, school reopening and COVID19 pandemic related issues to include but not limited to:

- Additional insurance coverage from The Trust and the cost associated
- Use of acknowledgements and waivers from The Trust
- Reopening guidance utilizing health metrics being released on August 7th

Supt. West presented the most up to date information on insurance, waivers/acknowledgements and re-opening. Our insurance provider, The Trust, informed members that our re-insurers had excluded COVID 19 from the liability coverage policy as of July 1. In order to find a solution, The Trust Board approved liability coverage using their reserve funds, rather than re-insurance, on August 4th. This coverage comes with an additional premium costs, associated deductibles, lower limits, and certain parameters. The cost is based on ADM and Superintendent West has asked The Trust to review CTED premium costs as a large portion of our ADM is related to satellite and concurrent enrollment students that would not be coming to our campus. The required parameters include a district re-opening plan and the wide use of at least an acknowledgement with an additional reduction to the deductibles if a waiver was used. The Trust confirmed with the Superintendent that the acknowledgement that WAVE Central Campus used in the reopening package will meet their requirements for coverage.

Board Member LeFebvre asked if The Trust is also waiting on legislation that might impact all insurance coverages in these difficult times, Superintendent confirmed and indicated we could still be sued but legislative action would at least allow these things to be quantified and written into policies.

The Trust will need notification by September 15th if WAVE wants coverage retroactive to July 1, 2020.

In regards to re-opening, Superintendent Hoffman had sent a letter to districts stating that districts should not be planning to open for traditional instruction on August 17th. The metrics are to be released by AZ Department of Health Services on August 7th. These metrics are recommendations and should be considered in conjunction with guidance from County health officials, community needs and available resources to determine when to resume in-person,

teacher led instruction. Per ASBA, local Governing Boards will make the determination of when to re-open schools.

On August 17th districts will be required to offer students on-site learning opportunities and support services for students that need a place to go during normal school hours. This should not be confused with traditional, in-person instruction. WAVE Central Campus is sending out a parent survey to determine need and will collaborate with LHUSD on details.

Motion: Board Member Cave made a motion to table insurance coverage, waivers/ acknowledgements and reopening to the September meeting. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, Cave, Heredia. NAYES: LeFebvre. **MOTION CARRIED.**

NEW BUSINESS

5. Discussion and possible action to approve CTED eligible courses and programs at satellite campuses per attached list.

Discussion with the Superintendent and Board Members Duranceau and Cave to allow the Superintendent to approve minor changes during the year to programs and courses.

Motion: Board Member Duranceau made a motion to approve the satellite programs and courses as presented with no changes to the current practice. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

6. Discussion and possible action to approve new courses and programs as central/concurrent programs as listed:

- Arizona Western College – Crop Management

Board Member Duranceau wants to encourage involvement at Parker but is concerned about fiscal impact during this time. Board Member LeFebvre asked what program the high school has to feed this program, which the Superintendent indicated was AgriScience and includes plants, animals and business. Board Member Heredia indicated they have an active FFA and ag program and many students could benefit from this option at AWC.

Motion: Board Member LeFebvre made a motion to approve the new programs and courses as presented. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

7. Discussion and possible action to approve CTED eligible courses and programs as central/concurrent programs per attached list.

Questions were answered and the Superintendent noted the basic changes/additions that had been made to the list.

Motion: Board Member Duranceau made a motion to approve the central/concurrent program listing. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, Cave, Heredia. ABSTAIN: LeFebvre. NAYES: None. **MOTION CARRIED.**

8. First reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #672-676.

First reading is provided as information to the Board. No action required.

9. Discussion and possible action on charter district Memorandum of Understanding for 2020-2021.

Superintendent West worked with our legal counsel to update the MOU with the Charter Districts participating in concurrent enrollment only (Telesis, Kingman Academy of Learning and Academy of Building Industries).

Motion: Board Member Duranceau made a motion to approve the charter district Memorandum of Understanding document for one year as presented. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, LeFebvre, Duranceau, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on partner district IGA Annual Amendments.

Superintendent West explained the two changes to the amendment with the partner districts. The changes include clarifying language regarding the 55% salaries and benefits calculation and an additional payment in the Fall has been requested for expenditures the districts have incurred.

Motion: Board Member Moss made a motion to approve the amendments for our partner districts as presented with minor changes at the discretion of the Superintendent. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, LeFebvre, Duranceau, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action on Arizona CTE Curriculum Consortium IGA.

Board Member Duranceau thanked Board Member LeFebvre for stressing the importance of WAVE's involvement with AZ Curriculum Consortium many years ago noting how beneficial it has been for our teachers to provide this.

Motion: Board Member Duranceau made a motion to approve the IGA with PIMA JTED concerning the Arizona Curriculum Consortium as presented. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, LeFebvre, Duranceau, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

12. Discussion and possible action on final FY20 budget payment to the partner districts.

Motion: Board Member LeFebvre made a motion to approve payments to the partner districts as listed not to exceed a total of \$1,279,426 as presented. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, LeFebvre, Duranceau, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

13. Discussion of business manager's financial report. Information only.

Board Member Duranceau asked if all audits and 915 have been finished. Superintendent confirmed all WAVE 915 data corrections have been processed and revenues have been received. ADE is still working on resolving the partner districts direct reporting data issues.

14. Receipts of articles and correspondence.

Information only of WAVE postcard, ASBA Reopening Schools

15. Future agenda items.

COVID 19 related items (Trust premiums, acknowledgement/waivers, reopening guidance, metrics), MOU for MALC, ASBA Delegate, 301 Plan

16. Motion to adjourn.

Motion: Board Member Moss made a motion to adjourn the meeting 6:58p.m. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, Heredia, Cave, Moss, LeFebvre. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 5th day of August 2020.

Beverly Goolsby, Board Secretary

Armando Heredia, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.