



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

FRIDAY, OCTOBER 9TH, 2020

3:00 P.M. – REGULAR BOARD MEETING (RESCHEDULED*)**

Telephonic Only

Public access: 1-800-920-7487 Code: 38797721#

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair Heredia called the meeting to order at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Heredia led the Pledge of Allegiance.

ROLL CALL

Board Members Present: (all telephonic)

Sarah Hall
Rosemarie LeFebvre
Tom Duranceau
Armando Heredia
Jon Moss

Board Members Not Present:

Jim Cave

Others present: Superintendent West, Kim Santangelo, Richard Lamb

CALL TO THE PUBLIC

Richard Lamb apprised the Board of his intention to run again for the Arizona Western College Governing Board. He does have opposition for the position.

AGENDA MODIFICATIONS

None.

WAIVER MOTION:

Motion: Board Member Hall made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Duranceau, Heredia, Hall, Moss. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel/meetings and legislative updates.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board Member Duranceau indicated that he had attended both the ASBA Law Conference and Mohave County Meeting virtually.

Board Member Moss added that he follows CTE at the schools and that he continues to be impressed with all that is going on.

Board Member Hall also attended the ASBA Law Conference and Mohave County Meeting virtually and appreciated the interaction provided at the county meeting.

Board Member Heredia reported that he attended the LaPaz County Meeting and that while the Board had approved him to vote at that meeting, he was not allowed to and it was indicated that WAVE would vote at the Mohave County Meeting.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the September 2nd, 2020 Regular Board Meeting and the September 14th, 2020 Special Board Meeting.**

Motion: Board Member Duranceau made a motion to approve the consent agenda as presented. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, LeFebvre, Moss, Heredia. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

3. Second reading for discussion and action on change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #677-678.

This is the second reading and the Board reviewed the policies last month. Supt West noted these policies relate to final Title IX amendments.

Motion: Board Member Hall made a motion to approve policies #677-678 as presented. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, LeFebvre, Heredia, Moss. NAYES: None. **MOTION CARRIED.**

4. Discussion and possible action on items relating to school closures, school reopening and COVID19 pandemic related issues to include but not limited to:

- **Hybrid reopening plans.**

Supt. West updated the Board on the WAVE hybrid plans. Students will be on campus one day per week for three hours based on groups determined by last names. This time will focus primarily on kitchen/cooking labs with Google lessons/assignments continuing to be used for distance learning days as well as at home knife skills lessons each week. Bussing has been arranged with LHUSD and instructors will be available each day for student/parent support.

Board Member Duranceau questioned who and how is the decision made if we need to close. He noted that if hard decisions have to be made by the Superintendent, the Board needs to support her. Board Member LeFebvre added that we should follow our plan, work with LHUSD, continue to communicate with the Board and, if action is needed, the Superintendent may need to work with the Chair to call a meeting. All of the Board members present agreed with this direction to the Superintendent.

NEW BUSINESS

5. Discussion and reports on previously awarded grant requests to Parker High School.

Superintendent West presented CTE Director Tony Mallinger's grant report to the Board. The Unique Opportunity Grant was used to purchase a billboard ad and place an ad at the movie theatre to promote CTE programs. The Graphics Design class took the pics and created the ads. Numbers are up in classes and female participation has increased in welding which we believe is in part to this advertising.

The Growth Grant was used to purchase welders and an eco-solvent printer. Unfortunately, due to timing of school closures the only project they were able to do last Spring with the printer were tabletop banners for district recruiting. They are now back in session and working on additional projects. The welders are installed and being used in the newly remodeled lab.

6. Discussion and possible action on Intergovernmental Agreement between WAVE and Mohave Community College.

Superintendent West noted that this is the new five-year agreement with Mohave Community College. There are no major changes and legal counsel has reviewed. Board Member LeFebvre noted that the MCC Board of Governors approved it at their October meeting.

Motion: Board Member Duranceau made a motion to approve the IGA between WAVE and Mohave Community College as presented. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, Heredia. ABSTAIN: LeFebvre NAYES: None. **MOTION CARRIED.**

7. Discussion and possible action on Agreement for E-Rate Services between WAVE and Yavapai County School Superintendent's Office and the related resolution authorizing the Superintendent to sign on behalf of the Board.

The Superintendent noted that this process is a little different from past practice. We have been working with the Yavapai County School Superintendent's Office for the last couple of years for e-rate services and this is the first year they are requiring this document. They are also asking for a resolution indicating I can sign on behalf of the Board. This permission was granted previously but it was prior to many of the current Board members and this was very specific so it was also included. Superintendent West reviewed with the Board how these funds are spent.

Motion: Board Member Hall made a motion to approve the Agreement for E-Rate Services and resolution authorizing the Superintendent to sign on behalf of the Board. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Heredia. NAYES: None. **MOTION CARRIED.**

8. Discussion and possible action to approve the district Classroom Site Fund Plan (301 Plan).

Supt West reviewed the CSF plan and noted that the instructors are in agreement with the current plan. She did add that due to COVID19, there are some goals that may not be possible (i.e.: assessments could be cancelled similar to last year). This may require new goals to be developed and agreed upon. A statement stating such has been added to the plan.

Motion: Board Member LeFebvre made a motion to approve the Classroom Site Fund Plan for the 2020-2021 School Year and, at the discretion of the Superintendent, any modifications that may need to be made to the plan as long as changes do not exceed approved allocation and the parties agree to the changes. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Heredia. NAYES: None. **MOTION CARRIED.**

9. Discussion and possible action to approve the District's FY20 Annual Financial Report (AFR).

This is a historical report of what has happened financially in our district for the previous year.

Motion: Board Member LeFebvre made a motion to approve FY20 Annual Financial Report as presented and approval of one Governing Board Member signature on the submission forms. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Moss, Duranceau, LeFebvre, Heredia. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on Superintendent's evaluation.

Superintendent West reviewed the evaluation requirements. The Board directed the Superintendent to send the evaluation out through Google Forms and make a paper copy available for anyone that would prefer that method. The Board will return the evaluation by November 13 for action at the December meeting noting it would be prudent to discuss with the current Board in December prior to any membership changes in January. It was noted it was a reasonable amount of time and that the Superintendent should text the Board members letting them know it was sent.

11. Discussion and possible action on Governing Board Self Evaluation.

Superintendent West reviewed the evaluation requirements. The same direction was provided to the Superintendent as listed in Item 10. The evaluation will be sent via Google Forms or paper copy if requested. It is due November 13 for discussion at the December meeting with the current Board members and prior to any membership changes in January.

12. Discussion and possible action to determine process to replace vacant Board Member seat in Lake Havasu City.

It was discussed that we solicit applicants similar to what has been done in the past. We are asking for a letter and resume, which will be reviewed by the Board and, if possible, the Board will make a recommendation to the County School Superintendent. Board Member Hall will work with Superintendent West on getting the press release in the local newspaper noting that interested parties submit their information by November 13th. If necessary, a small committee consisting of the Board Chair and Vice Chair, will meet with the candidates sometime between November 16th-20th, with the goal of bringing a recommendation to the Board at the December meeting. The Board directed the Superintendent to proceed as stated along with getting it posted to the website and social media.

13. Discussion of business manager's financial report. Information only.

Supt West presented the current financial reports from Business Manager, Mrs. Goolsby, for FY21 including the Student Activity Fund. The Superintendent also provided a summary regarding the Transwestern Pipeline tax appeal litigation. Board Members Duranceau added that he has gone to the Board of Supervisors meeting to suggest we be made whole by the state legislature as this is beyond our control yet we are the ones that have to deal with the consequences. Board Member Hall asked if the District intended to pay all at once or over time.

Superintendent West answered that our plan is to pay all at once as we have the funds and this would avoid any other interest charges.

14. Receipts of articles and correspondence.

None.

15. Future agenda items.

ADM numbers, ESG Allocation, CTE Admin written reports for FY20 expenditures, COVID 19 related items, Supt and Board evaluations

16. Motion to adjourn.

Motion: Board Member Hall made a motion to adjourn the meeting 4:28 p.m. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, Heredia, Moss, LeFebvre. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 9th day of October 2020.

Beverly Goolsby, Board Secretary

Armando Heredia, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.