



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, DECEMBER 2ND, 2020
5:30 P.M. – REGULAR BOARD MEETING
Telephonic Only
Public access: 1-800-920-7487 Code: 38797721#

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair Heredia called the meeting to order at 5:35 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Heredia led the Pledge of Allegiance.

ROLL CALL

Board Members Present: (all telephonic)

Rosemarie LeFebvre
Sarah Hall
Jim Cave
Tom Duranceau
Jon Moss
Armando Heredia

Others present: Superintendent West, Beverly Goolsby, Kim Santangelo, Tony Mallinger, Gina Covert, Karla Desper, Cassie Vroegh, Marsha Becker, James Brewer.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

Supt. West asked to move item #4 after #15 for Executive Session.

Motion: Board Member Moss made a motion to move Item #4 to after Item #15. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Heredia, Cave, Duranceau, Hall, Moss. NAYES: None. **MOTION CARRIED.**

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Heredia, Cave, Duranceau, Hall, Moss. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel/meetings and legislative updates. Superintendent West also thanked Board Member LeFebvre for her years of service to the WAVE Governing Board. She has been a part of WAVE since inception. Her dedication, knowledge, input and guidance has helped make WAVE successful and we wish her the best on her retirement! Supt. West introduced Mrs. LeFebvre's replacement James Brewer.

It was also noted that Mr. Jackson from River Valley High School is the recipient of the National ACTE Lifetime Educator Award.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

All the Board Members thanked and extended their appreciation to Board Member LeFebvre for her years of dedication and service.

Board Chair Heredia also gave the Parker FFA kudos. They held a BBQ fundraiser to help with medical expenses a for a student injured in an auto accident.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the November 4th, 2020 Regular Board Meeting.**

Motion: Board Member Duranceau made a motion to approve the consent agenda as presented. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Duranceau, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

3. Discussion and possible action on items relating to school closures, school reopening and COVID19 pandemic related issues to include but not limited to:

Superintendent West provided an update as noted below and asked for Board discussion as needed.

- January Board Meeting – River Valley would prefer a telephonic meeting.
- ADM Update – The most recent ADM figure was provided and clarification on WAVE Central Campus withdrawals. Five students never showed up, four withdrew, and one withdrew and re-enrolled. Board Member Cave asked if we followed up on these students. Supt West reviewed what was done for follow up (calls, emails, etc.).
- Grant Funding – ESG allocation was provided and December 30 is the expenditure deadline. Board Member Duranceau asked about the expenses being used and Supt West explained the criteria that was recently released.
- Advocacy – Governor Ducey’s recent press conference reiterated wearing masks, washing hands, and social distancing for all Arizonans.

4. Discussion and possible action on Superintendent’s evaluation. The Board may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(1).

5. Discussion and possible action on Governing Board Self-Evaluation.

Board Member LeFebvre would like to see that the Board acquaints itself with all new employees of WAVE; however, this has been challenging due to the current situation.

Motion: Board Member Duranceau made a motion to approve the Governing Board Self Evaluation. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Duranceau, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED**

6. Discussion and possible action to replace vacant Board Member seat.

Superintendent West indicated that there has been no interest or applicants for the vacant position. Board Member Moss asked if we had contacted the previous applicants. Board Member Hall will contact previous applicants and bring back to the Board in January meeting.

NEW BUSINESS

7. Discussion and reports on previously awarded grant requests to Lake Havasu Unified School District – Lake Havasu High School.

Mrs. Becker apprised the Board on the UOG completion for the SY20. They implemented the Career Tree last year by creating the trees and put them up in rooms last year. This year, a lesson plan bank was created to be used with the distance learning.

For the Growth & Sustainability Grant, Mr. Brindis submitted a letter updating and thanking the Board. The grant helped them purchase 30 new computers that are capable to running the sophisticated software used in the Audio Visual program. This will help the students be more successful in obtaining their industry certifications. The old computers were repurposed in the Software and App Design program. And, Mr. Brindis recently attained his AVID Instructor Certification which will allow him to offer a more advanced level of Pro Tools. This is quite an accomplishment for a high school program.

8. Discussion and possible action on postpone the Growth and Sustainability Grant requests for Spring 2021.

The CTE Administrators collectively asked if the grant could be cancelled for Spring 21. Board Member LeFebvre questioned if this would impact carryover and Supt West indicated the funds are still allocated to the partner district so it will not impact the carryover. Board Member Duranceau hopes we can continue the grants next year.

Motion: Board Member Cave made a motion to postpone the Growth and Sustainability Grant for Spring 2021. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Duranceau, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED**

9. Discussion and possible action to change the Arizona Department of Education Entity name from WAVE – Mohave Community College Neil Campus to WAVE - Mohave Community College.

Supt. West requested approval to change the ADE entity name for Mohave Community College from three different locations (by city) to listing only the college name (no location listed).

Motion: Board Member Duranceau made a motion to approve changing the entity name from WAVE – Mohave Community College Neil Campus to WAVE – Mohave Community College. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Duranceau, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED**

10. Discussion and possible action on December payments to CTED partner districts.

Due to the ongoing pandemic, Superintendent West and the partner district CTE Admin are requesting the December CTSO payment be the same as last year totaling \$213,250. Each district has provided an update on activities, but it is difficult to commit to the items listed in the paperwork normally used when things are still so uncertain.

Superintendent West updated the Board that no additional action will be needed for the Enrollment Stability Grant.

Motion: Board Member Moss made a motion to approve payments to partner districts as listed. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Moss, Duranceau, Cave, Heredia. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action to revise WAVE 2020-2021 District stipends.

Supt West asked the Board to approve the revision to the WAVE Stipend List by changing the Extra Duty Curriculum Writing/Program Development Activities from \$150/day to \$200/day or \$25/hour. Board members discussed the reason for this change and it was verified that this is a normal payment for staff when conducting these events outside of their work day. Board Member Cave was curious what research had been done. Supt West noted that she had contacted several districts as well as the Curriculum Consortium representative regarding rates.

Motion: Board Member Moss made a motion to approve the WAVE Stipend revisions as presented. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Moss, Duranceau, Heredia. NAYES: None. ABSTAIN: Cave **MOTION CARRIED.**

12. Discussion and possible action to add Assisted Living Caregiver class to the approved list of concurrent enrollment courses.

Due to the cancellation of the Mohave Community College nursing assistant classes, WAVE personnel have been working to find alternate certifications for students. One alternative is the Assisted Living Caregiver certification. There is a need in our area for this. We are also still trying to schedule nursing assistant courses in the summer. The Board appreciated the flexibility in these current times and agreed that even if ADM is not generated, these are expenses that are needed for students.

Motion: Board Member Moss made a motion to approve the Assisted Living Caregiver class and associated costs as presented. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Moss, Duranceau, Heredia, Cave. NAYES: None. **MOTION CARRIED.**

13. Discussion and possible action to approve the District FY21 Budget Revision #1.

Superintendent West apprised the Board that the December revision was not required.

14. Discussion of business manager's financial report. Information only.

The financial reports for FY21 were presented along with Student Activity Account.

15. Receipts of articles and correspondence.

None.

16. Future agenda items.

COVID 19 updates, conflict of interest, organizational meeting, Board position LHC

17. Motion to adjourn.

Motion: Board Member LeFebvre made a motion to adjourn the meeting 7:05 p.m. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Hall, Duranceau, Heredia, Moss, Cave. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 2nd day of December 2020.

Beverly Goolsby, Board Secretary

Armando Heredia, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.