



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, JANUARY 6th, 2021

5:30 P.M. – REGULAR BOARD MEETING

Telephonic Only

Public access: 1-800-920-7487 Code: 38797721#

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

CALL TO ORDER

Board Chair Heredia called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Heredia led the Pledge of Allegiance.

ROLL CALL

Board Members Present: (all telephonic)

James Brewer
Sarah Hall
Jim Cave
Tom Duranceau
Jon Moss
Armando Heredia

Others present: Superintendent West, Beverly Goolsby, Kim Santangelo, Tony Mallinger, Gina Covert, Cassie Vroegh, Marsha Becker, Ben Groeger.

ORGANIZATIONAL MEETING

➤ **Motion to proceed with Organizational Meeting.**

Motion: Board Member Cave made a motion to leave regular meeting and proceed to the organizational meeting at 5:33 p.m. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Duranceau, Hall, Moss, Brewer. NAYES: None. **MOTION CARRIED.**

➤ **Organizational Meeting of the Governing Board**

a. Election of a Chair for 2021

Board Member Duranceau nominated Board Member Hall. Board Member Hall accepted the nomination.

Motion: Board Member Duranceau made a motion elect Board Member Hall as Board Chair for 2021. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Duranceau, Hall, Moss, Brewer. NAYES: None. **MOTION CARRIED.**

b. Election of a Vice-Chair for 2021

Board Member Cave nominated Board Member Moss. Board Member Moss accepted the nomination.

Motion: Board Member Cave made a motion elect Board Member Moss as Board Vice-Chair for 2021. Board Member Brewer seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Duranceau, Hall, Moss, Brewer. NAYES: None. **MOTION CARRIED.**

c. Set Meeting Calendar for 2021

Historically, the Board has met the first Wednesday month at 5:30 p.m., rotating to the partner districts (when meetings are in person) and dark in July. Consideration of a different day/time was discussed.

Motion: Board Member Cave made a motion to set the meeting calendar for 2021 as the first Wednesday of the month @ 5:30 p.m. with July being dark and continue the meeting rotation to our partner districts. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Duranceau, Hall, Moss, Brewer. NAYES: None. **MOTION CARRIED.**

Motion to adjourn Organizational Meeting and reconvene Regular Governing Board Meeting.

Motion: Board Member Hall made a motion to reconvene regular board meeting at 5:50 p.m. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Duranceau, Hall, Moss, Brewer. NAYES: None. **MOTION CARRIED.**

Gavel was passed to the Board (new) Chair Hall.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

None.

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, Cave, Moss, Heredia, Brewer. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel/meetings and legislative updates. Welcomed Board Member Brewer to WAVE.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board Member Duranceau commended Director Mallinger on all the work that PHS is doing. Also, he will be attending the BOLTS conference virtually and is looking forward to meeting again in person.

Board Member Cave was able to meet with several newly elected legislators while in Tucson in December. He discussed the importance of CTE and they were very receptive to our mission.

Board Member Moss will also attend the BOLTS Conference virtually. He welcomed Mr. Brewer to the WAVE Governing Board.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the December 2nd, 2020 Regular Board Meeting.**

Motion: Board Member Cave made a motion to approve the consent agenda as presented. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Brewer, Hall, Duranceau, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 3. Discussion and possible action on items relating to school closures, school reopening and COVID19 pandemic related issues to include but not limited to:**

Superintendent West provided an update as noted below and asked for Board discussion as needed.

- February Board Meeting – Board direction was to try to have the meeting in Zoom format. Telephonic will be used as backup if needed
- ADM Update – The most recent ADM figures was provided.
- Grant Funding – ESG allocation is in the mail. ESSER application is approved and we will work on reimbursements of allowable expenditures.

4. Discussion and possible action to replace vacant Board Member seat.

Superintendent West indicated that there has been no interest or new applicants for the vacant position. Board Chair Hall also appraised the Board of her contacts and lack of interest. The position will continue to be posted and brought back to the Board if there is new information.

NEW BUSINESS

5. Discussion of Annual Notification of Governing Board Conflict of Interest. Information only.

Supt West asked the Board to submit their signed form by February 3rd, 2021 and gave a brief overview of what constitutes a conflict. This form is to be completed whether you do/do not have a conflict. This is an annual requirement per Policy BCB for Board members. Board Member Duranceau asked if the form could be a “fillable” form. Superintendent will work on this.

6. Discussion and possible action on the request for proposals partner district additional allocation.

Small CTEDs are provided an additional allocation from the state for instructional soft capital. Superintendent West presented the allocation information and eligibility. The partner districts will submit their proposals to Supt. West for approval.

Motion: Board Member Duranceau made a motion to approve additional allocation to the partner districts in the amount of \$45,000/district. Board Member Moss seconded the motion.
Vote: A vote was taken on the motion. AYES: Hall, Duranceau, Brewer, Cave, Moss, Heredia.
NAYES: None. **MOTION CARRIED**

7. Discussion and possible action to allow the Superintendent to submit on behalf of the WAVE Governing Board the necessary documentation to increase the school district’s Base Support Level funding per ARS 15-952.

Superintendent West explained the process the District would need to go through to be considered for the increase in the base support level per ARS 15-952 for the FY22 budget. She included the statute and has worked with ADE, State Board of Education and our auditors to gather information. In order to move forward in the process, the Superintendent needs the Board approval. If approved, there will be an annual Statement of Assurance that needs to be completed.

Board Member Duranceau noted that this statute seems to be in place to encourage districts to have an evaluation system and can be used to retain qualified teachers. Board Member Cave indicated that he felt more information/data was needed on the matter before it was voted on. **He expressed concern about the District accepting these funds just because they are available without information on how it will be used or what is expected.** Board Member Brewer confirmed that the requirements for this are already being done and it would increase the amount of funding we receive for each student. **He added that evaluations are already being done and that no new requirements are expected but this is more money for what we are doing.**

Motion: Board Member Duranceau made a motion to approve Superintendent West to submit the necessary documentation required to qualify for the increase in the District's Base Support Level funding per ARS 15-952. Board Member Moss seconded the motion.

Vote: A vote was taken on the motion. AYES: Brewer, Hall, Duranceau, Moss, Heredia. NAYES: Cave. **MOTION CARRIED**

8. Discussion of business manager's financial report. Information only.

The financial reports for FY21 were presented along with Student Activity Account.

9. Discussion and possible action to approve donations to WAVE Central Campus as listed:

- Daniel Mathews - \$100

Motion: Board Member Heredia made a motion to approve the donation to WAVE Central Campus as listed and with the thanks of the Board/District. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Duranceau, Brewer, Cave, Moss, Heredia. NAYES: None. **MOTION CARRIED**

10. Receipts of articles and correspondence.

B.O.L.T.S. Virtual Conference on Jan 29th and Feb 12th

11. Future agenda items.

COVID 19 updates, Redistricting, Pass-Thru Payment

12. Motion to adjourn.

Motion: Board Member Heredia made a motion to adjourn the meeting 6:40 p.m. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Brewer, Hall, Duranceau, Heredia, Moss, Cave. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 6th day of January 2021.

Beverly Goolsby, Board Secretary

Sarah Hall, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.