



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, SEPTEMBER 14, 2022
5:30 P.M. – REGULAR BOARD MEETING
Mohave High School
2251 AZ-95, Bullhead City, AZ 85344

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY

CALL TO ORDER

Board Vice Chair Hall called the meeting to order at 5:32 p.m.

PLEDGE OF ALLEGIANCE

Board Vice Chair Hall led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Sarah Hall
Armando Heredia
Jim Cave
Gordon Groat (*telephonic*)
Tom Duranceau (*telephonic*)

Not Present:

Jon Moss

Others present: Superintendent West, Naydid Penaloza, Kim Santangelo, Tonia Flanagan, Jesse Lara, Richard Lamb, Gina Covert, Michele Leyendecker, Brenda Jackson, Mike Jackson.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

No modifications.

WAIVER MOTION:

Motion: Board Member Cave made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau.
NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and legislative updates. Superintendent West discussed changes to the Audit contract. Mr. Duranceau wants to add this as an agenda item. She also thanked the Culinary staff and students.

CTE DIRECTOR REPORTS

As included in the Board packet.

WOW AWARDS

None

GOVERNING BOARD MEMBER REPORTS

Board Member Cave and Heredia spoke regarding their positive experience at the Law Conference. Mr. Heredia noted the CTED related items discussed at the Delegate Assembly.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the August 3, 2022 Regular Board Meeting.**
- 3. Discussion and possible action to approve CTED eligible courses and programs as central/concurrent programs per attached list.**

Motion: Board Member Cave made a motion to approve the consent agenda as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau.
NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 4. Discussion and possible action on the WAVE Central Campus roof and solar project.**

Supt West provided an update on the punch list from the interior walk through. She noted that all HVAC units are in place and working, the venting for the hood/evaporative cooler is done and the walk in coolers are running. The rain has given us the opportunity to discover any issues and there will be a sign vendor coming next week. She noted that the exterior walkthrough will be done on September 15 @ 10:00 a.m.

NEW BUSINESS

5. Discussion and Possible action on substitute teacher rate of pay.

Superintendent West indicated there has not been a substitute teacher rate of pay since November of 2019. She recommended the new rate of \$125 per day, \$150 for days 11-20 and \$175 for 21+ days. This puts us slightly above our partner district in Havasu but accounts for anticipated increases to minimum wage and puts us in the middle of the four districts researched. Board Member Cave requested a letter be created with expectations for substitute teachers outlined. The Superintendent also asked that we continue to pay the current WAVE Support Staff her hourly rate of pay or sub pay whichever is higher.

Motion: Board Member Heredia made a motion to approve the substitute teacher rate of pay as presented - \$125 per day, \$150 days 11-20 and \$175 for 21+ days and continuing to pay our WAVE Support Staff her current hourly rate or the sub rate, whichever is higher. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau. NAYES: None. **MOTION CARRIED.**

6. Discussion and possible action on Mohave Accelerated Learning Center charter district Memorandum of Understanding for satellite and concurrent enrollment for 2022-2023.

There were no changes to the agreement with the exception of the date. Board Member Duranceau asked that remain a one-year agreement as MALC will perhaps continue to grow and add programs.

Motion: Board Member Duranceau made a motion to approve the charter district Memorandum of Understanding between WAVE and MALC for one year. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau. NAYES: None. **MOTION CARRIED.**

7. First reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #717-736.

The first reading is provided as information to the Board. Superintendents West lined out those policies that do not apply to WAVE. She noted there are a lot of increased expectations in these policies and suggested the board go through packet for further information. Board Member Duranceau stated there is an overwhelming amount of information.

8. Discussion on possible action to approve the District FY23 Budget Revision #1.

The budget revision reflects changes from the last legislative session. There were no major changes for WAVE.

Motion: Board Member Heredia made a motion to approve the FY23 Budget Revision #1. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau. NAYES: None. **MOTION CARRIED.**

9. Discussion and possible action to approve the WAVE Central Campus list of proposed fundraisers for the 2022-2023 school year.

Fundraisers through the Student Activity Fund need Board approval. Central Campus requested to sell sno cones and cake pops.

Motion: Board Member Duranceau made a motion to approve the list of fundraisers as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau. NAYES: None. **MOTION CARRIED.**

9. Discussion of business manager's financial report. Information only.

The financial reports were presented along with Student Activity Account.

10. Receipts of articles and correspondence. Information only.

None.

11. Future agenda items.

301 Plan, fundraisers, audit contract, Performance Audit

12. Motion to adjourn.

Motion: Board Member Heredia made a motion to adjourn the meeting at 6:19 p.m. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Cave, Duranceau. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 14th day of September 2022.

Naydid Penaloza, Board Secretary

Sarah Hall, Board Vice-Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.