



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, OCTOBER 5TH, 2022

5:30 P.M. – REGULAR BOARD MEETING

Lake Havasu High School - Library

2675 Palo Verde Blvd S, Lake Havasu City, AZ 86403

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.

IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY

CALL TO ORDER

Board Chair Moss called the meeting to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Moss led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Sarah Hall

Jon Moss

Armando Heredia

Jim Cave (*telephonic*)

Gordon Groat (*telephonic*)

Tom Duranceau (*telephonic*)

Others present: Superintendent West, Naydid Penaloza, Kim Santangelo, Marsha Becker, Richard Lamb, Karla Desper, Thomas Vandergrift, Peter Pilafas

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

No modifications.

WAIVER MOTION:

Motion: Board Member Hall made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and legislative updates. She provided a short update on the roof, upcoming Central Campus Dinner Series and the ASBA County Meeting held at Central Campus.

CTE DIRECTOR REPORTS

As included in the Board packet.

WOW AWARDS

Mrs. Becker presented the award to the Lake Havasu Fire Department, Chief Peter Pilafas and Instructor Gina Gutierrez, for their support and help in setting up the Fire Service program at Lake Havasu High School.

GOVERNING BOARD MEMBER REPORTS

Board Member Heredia, Groat, Hall and Duranceau attended the ASBA County Meetings. The Mohave County attendees complimented the WAVE Central Campus staff and students for the dinner and presentation.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the September 14th, 2022 Regular Board Meeting.**

Motion: Board Member Duranceau made a motion to approve the consent agenda as presented. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 3. Discussion and possible action on the WAVE Central Campus roof and solar project.**

Superintendent West reported that the front and back overhangs were not sloped properly to move water away from the building so those are being redone. The sign vendor has been onsite and the health department did their inspection. We earned an excellent rating. The plan is to have floor vendor onsite during Fall Break. We did an exterior walk through on September 15 and created the punch list. We have passed the final inspection with the city and the permit is closed. Further discussion with other property owner over tree maintenance still needs to happen and a final walk through will happen once floor is finished.

NEW BUSINESS

4. Discussion and possible action to approve the district Classroom Site Fund Plan (301 Plan)

The Classroom Site Fund Plan utilizes a voter approved sales tax to provide funding in addition to district maintenance and operations. Our plan includes certified staff and student support staff. The amount has increased \$500 over last year.

Motion: Board Member Hall made a motion to approve the Classroom Site Fund Plan for the 2022-2023 School Year. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

5. Discussion and possible action to approve the District's FY22 Annual Financial Report (AFR).

This is a historical report of what has happened financially in our district for the previous year and will be uploaded by October 15.

Motion: Board Member Heredia made a motion to approve FY22 Annual Financial Report as presented. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

6. Discussion and possible action on WAVE annual audit contract.

Superintendent West explained the procurement process that took place in signing the 5-year audit contract with Dobridge and Associates. The selected firm cost less over the five-year term and we had already had positive experience with them. Dobridge and Associates has now merged with CWDL due to the owner's retirement. Board Member Duranceau discussed what contract items he feels need to be brought to the boards attention and what does not in regards to contract signing. Superintendent West explained that the Board approved her as a signer of District contracts related to employment and procurement in April 2021. As a point of order, it was suggested that the topic of contract signing in general be placed on a future agenda for discussion and to give Superintendent West direction regarding contractual matters.

Motion: Board Member Hall made a motion to approve the annual audit contract. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Moss. NAYES: Duranceau. **MOTION CARRIED.**

7. Second reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #717-736.

Superintendent West reviewed the policy advisory as presented removing those items as noted.

Motion: Board Member Hall made a motion to approve policies #717-736 as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

8. Discussion and possible action on creating a plan to address WAVE Performance Audit findings.

Superintendent West informed the board that the working papers related to the Performance Audit 6-month report are confidential and cannot be publically shared until it is published. She can, however, discuss how she intends to respond in the report. She was looking mainly for direction from the Board on the carryover balance. The Board asked the Superintendent to bring potential options to the meeting and to gather information/suggestions/feedback from the districts and other CTEDs regarding the carryover fund balance. The carryover discussion will be added to the December 7th meeting agenda.

9. Discussion and possible action on continuation of WAVE Special Projects funding opportunity.

This project funding worked well and the Districts are in favor of continuing with this format. WAVE will utilize carryover funding for these requests. Our goal with these funds is to encourage districts to be innovative while expanding their CTE program capacity. This funding will only apply to KUSD, PUSD, LHUSD and CRUHSD.

Motion: Board Member Hall made motion to approve the Special Projects Proposal funding as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on tuition rates for students that do not meet the criteria for state CTED funding.

There may be instances when it is necessary for WAVE to charge tuition rates for students that do not meet the criteria for state funding. Superintendent West recommended to the board a tuition rate of \$1600 per .25 FTE. Board Member Moss wants to re-evaluate this each year based on funding changes from the state.

Motion: Board Member Heredia made a motion to approve the tuition rate of \$1600 per .25 program FTE to be reviewed annually. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action on Superintendent's evaluation.

The Board was asked for direction on the Superintendent's evaluation. The Governing Board directed Supt. West to again use Google Forms or paper submission as requested with a deadline of November 11th and results to be presented at the December meeting.

12. Discussion and possible action on Governing Board Self Evaluation.

The Board was asked for direction on the Governing Board Self Evaluation. The Governing Board directed Supt. West to again use Google Forms or paper submission as requested with a deadline of November 11th and results to be presented at the December meeting.

13. Discussion and possible action to pass a Governing Board Resolution supporting a Special Legislative Session to override the Aggregate Expenditure Limit (AEL) for FY23.

The Board agreed to using the template and the WAVE logo to demonstrate support for an immediate special session of the Legislature to override the AEL for FY23.

Motion: Board Member Duranceau made a motion to approve resolution supporting a Special Legislative Session. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

14. Discussion of business manager's financial report. Information only.

No discussion.

15. Receipts of articles and correspondence. Information only.

Superintendent West informed the board of the article in the Havasu newspaper.

16. Future agenda items.

Procurement/contract discussion, partner district payments, January meeting date.

17. Motion to adjourn.

Motion: Board Member Hall made a motion to adjourn the meeting at 6:48 p.m. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Heredia, Groat, Cave, Duranceau, Moss. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 5th day of October 2022.

Naydid Penaloza, Board Secretary

Jon Moss, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.